

Wood Products Manufacturing Quick Guide Checklist

Operational Information

Manufacturing Operations Include:

Cabinets Doors Furniture

Mold & Trim Ornamental Wood

Other: _____

Do the business's operations include installation work?

Yes No

Does the business subcontract any work to others?

Yes No

Is the business designing any product?

Yes No

Were any of the manufacturer's products previously discontinued or recalled?

Yes No

Are any raw materials imported? Yes No

What is the usage and who will be the end user of the product? _____

Are any of the products used for or by children?

Yes No

General Information

Years in business: _____

Any change in ownership within the past 5 years?

Yes No

Are there any known losses in the past three years?

Yes Explain: _____

No

This list is intended to be a quick checklist to use when assessing the risk of a possible new account. This is not an all-inclusive list, and additional information, underwriting questions, or supplements/questionnaires may be required. Please contact your underwriter for additional information.

Safety Practices

What protection class is the risk located in? _____

(Protection classes 9 and 10 are red flags)

Is there a properly maintained central dust collection system? Yes No

Are any finishes or adhesives being applied?

Yes No

If yes, are all application operations being performed in an NFPA 33-compliant spray booth?

Yes No N/A

Are flammable liquids stored in UL-compliant storage rooms or cabinets? Yes No

Is smoking prohibited throughout the facility?

Yes No

Are all machines properly grounded? Yes No

Are proper safeguards on machinery? Yes No

Is personal protective equipment furnished to and used by employees? Yes No

Is there a formal written safety program implemented throughout the facility? Yes No

Building Information

How many buildings are on the property? _____

What is the distance between each building?

(please use the grid on the back of this sheet to draw a diagram)

What is the age and condition of the electrical system in the building? _____



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Draw a diagram of the distance between each building.

